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SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**SHELTER ISLAND PUBLIC LIBRARY SOCIETY
BOARD OF TRUSTEES MEETING
August 12, 2019
MINUTES OF THE MEETING**

BOARD MEMBERS PRESENT: Dave Roggie, Don Dunning, Linda Kraus, Bill Martens, Mary Faith Westervelt, Mike Bebon, Peter Farrar

EXCUSED: Julia Brennan, Tom Hashagen, Jody Geist, Brett James, Judy Hole-Suratt

ALSO ATTENDING: Terry Lucas, Library Director

President Dave Roggie called the meeting to order at 7pm

SECRETARY'S REPORT: The minutes of the July 8, 2019 meeting, prepared and distributed in advance, were approved unanimously.

PUBLIC EXPRESSION: No members of the public were present.

NO CORRESPONDENCE

TREASURER'S REPORT:

The treasurer's report was delivered by Bill Martens. The previously distributed warrant report was reviewed and a few items explained. It was noted that the Mobile Beacon expense is for Wi-Fi hot spots to be circulated to patrons.

The Guild Hall opera tickets are acquired for a discounted rate and available for sale to library patrons.

The Profit and Loss statements were presented, reviewed, and a few items explained. No surprises in the P&L.

Jill will be asked to attend the September meeting to discuss the library's investment portfolio.

Mike Bebon made a motion to approve the Treasurer's report. Seconded by Mary Faith Westervelt. Unanimously approved.

FRIENDS OF THE SHELTER ISLAND LIBRARY REPORT:

A written report from the Friends was distributed and reviewed by Terry Lucas. Terry reported the Suds and Songs, and Tag Sale sponsored by the friends lost money and made a small amount of money, respectively. These events will be reevaluated for next year.

Mary Theinert and Anthony Zutter asked for funding from the Friends to help support the Santa's Workshop to be held this winter.

FACILITIES COMMITTEE:

Don Dunning and Mike Bebon presented information regarding the discussion with the town for the waste and water management. The town has submitted an application for grant money for a feasibility study tying together the major town building in the center with regard to water and waste management.

The Water Advisory Committee is working with West Neck Water System and Suffolk County exploring solutions to the water issue there.

PLANNING COMMITTEE:

Mike Bebon reported he met with Julia Brennan and Terry Lucas to discuss architects and finalizing a prepared Statement of Work. Follow up discussion will be at the September meeting. The Planning Committee will meet prior to the September meeting.

Mary Faith Westervelt agreed to put together a contract setting forth the statement of work as such a document will result in clarity about the work to be done.

SPECIAL EVENTS:

Linda Kraus reported the tennis tournament is on target to take place at the School courts on August 17th.

DIRECTOR'S REPORT:

The director's report was previously prepared and distributed. A few items were explained by Terry Lucas. The Library Budget vote is October 19, 2019.

Passport inspection went well. Mo Rocca is scheduled for Friday Night Dialogue.

NEW BUSINESS:

Peter Farrar reported the Special Report is on schedule. A Spanish Version will be available at the circulation desk. There will be a public hearing on October 9, 2019 at 5pm to discuss the budget.

Trustee terms and skills were discussed. There are currently 2 vacant spots on the board which may be filled by appointment.

Terry met with John Cronin regarding the crosswalk proposed by the state. Discussion followed regarding placement, curb, and access for school children.

Policies for Approval

Collection of Fines and Fees Policy. Minor changes made. Motion to approve by Mike Bebon. Seconded by Peter Farrar. Unanimously approved.

Deposit of Funds Policy. Minor changes made. Motion to approve by Mike Bebon. Seconded by Peter Farrar. Unanimously approved.

Financial Report Policy. Minor changes made. Motion to approve by Don Dunning. Seconded by Bill Martens. Unanimously approved.

Benefits of Employment Policy. Motion to approve by Mary Faith Westervelt. Seconded by Linda Kraus. Unanimously approved.

OLD BUSINESS:

The Board extends thanks to Peter Farrar for his dedication and years of service. He will be missed by all. Good Luck Peter!

ADJOURNMENT:

The meeting was adjourned at 8pm

Respectfully submitted by Linda Kraus, Board Secretary