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SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**SHELTER ISLAND PUBLIC LIBRARY SOCIETY
BOARD OF TRUSTEES MEETING
August 13, 2018**

MINUTES OF MEETING

Board members present: Dave Roggie, Bill Martens, Brett James, Peter Farrar, Judy Hole-Suratt, Tom Hashagen, Julia Brennan, Jody Geist, Linda Kraus, and Mike Bebon

Board members excused: Don Dunning, Charlie Weiner, Mary-Faith Westervelt
Also attending: Terry Lucas, Library Director

President Dave Roggie called the meeting to order at 7:04pm.

Secretary's Report:

The minutes of the previous meeting, prepared and distributed in advance, were approved unanimously.

Public Expression: No members of the public wished to address the Board.

Correspondence: None

Treasurer's Report:

The previously distributed Warrant Report, Income Statement, and Income Statement– Capital Endowment reports were presented by the Treasurer. Several warrants were explained. The Treasurer's report was unanimously approved.

Friends of the Shelter Island Library Report:

A written report was distributed. The next meeting will be August 17th. Friends participated in the ribbon-cutting ceremony for the Children's Library which was well-attended. A request to Friends for support for Ancestry.com is being prepared as the Library continues to explore genealogy programs.




Facilities Committee Report:

The new side door has been ordered at a cost of \$5,000, which will include a lock providing lock-down capability. There was a minor pipe break near the new tree that required repair.

Director's Report:

A full report was prepared and distributed in advance. The proposed date (10/27) for the Library budget vote was approved by the Shelter Island School Board. Library cards are being issued at a faster rate than last year, an encouraging sign. Work on cleaning out materials from the shed is continuing. All documents are being carefully reviewed.

Strategic Planning:




The "Community Conversations" event occurred on Monday July 23rd. Julia Brennan gave a brief overview of the Plan and engaged the attendees in an open discussion. Mike Bebon answered questions about specific aspects of the Plan. Feedback from stakeholders included general agreement that additional space is needed, a feeling that Library programs should be hosted at the Library, and that the Board should begin exploring ideas for an addition and build a fund for its construction. The Plan was slightly modified to incorporate the input. The Board voted unanimously to approve the Strategic Plan

A suggestion was made to terminate the Strategic Planning Committee and charter a standing "Planning Committee" that would work on developing an Annual Action Plan to implement the Strategic Plan goals and updating the Strategic Plan each year. The proposal will be discussed at the September meeting.

Special Events:

Tennis Tournament Arrangements are being finalized. At this point 8 men's teams and 3 women's teams will be participating. Sponsors have been contributing for listings on the T-shirts. The event will be held on the Duval Street courts.



Friday Night Dialogue Anniversary Event: - "Decade of Dialogues" The event will be on September 7th from 6-8pm. A contract has been signed with the Ram's Head Inn and tickets are being printed. A poster has been designed and will be put up at various locations. Peter Farrar developed a draft program. The Library is working toward having the capability of accepting credit cards at the event. Board members were encouraged to send copies of the flyer to friends. Library staff will assist at the event.

Special Report The art director and printer are ready to produce the report on schedule. As in previous years, the report will indicate the incremental property cost of the budget to a home assessed at \$500,000.

Leadership Circle A letter will be sent to the Leadership Circle members toward the end of September. Charlie Weiner and Jody Geist will work with Terry Lucas. Funds raised will support the Fund for the Future.

The next Board meeting will be September 10th.

Adjournment

The meeting was adjourned at 8:25pm.

Respectfully submitted by: Michael J. Bebon, Secretary