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SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**Shelter Island Public Library Society
Board of Trustees Meeting
December 18, 2023
Minutes of the Meeting**

Jo-Ann Robotti called the meeting to order at 5:01pm.

Members Present:

Linda Kraus, Susan Binder, Henry Fayne, Jo-Ann Robotti, Don Dunning, Jody Geist, Tom Hashagen, Don Regan, Tim Sheehan, Archer Brown, Karyn Greenwald.

Excused: Phyllis Gates

Also Attending: Terry Lucas and Marianne Carey via Zoom

Secretary's Report:

Henry Fayne made a motion to approve the minutes of the October 16, 2023 meeting. Seconded by Tom Hashagen. Unanimously passed.

Public Expression:

None

Correspondence:

None

Treasurer's Report:

Don Regan delivered the Treasurer's Report. The previously distributed Warrant Report and Budget vs Actual Statements were reviewed and a few items explained. Also reviewed was the presented Shelter Island Library- Capital Fund Profit and Loss. Karyn Greenwald made a motion to accept the Treasurer's Report. Seconded by Jody Geist. All in favor. Unanimously passed.

Committee Reports: (material not covered in the board packet)

Friends of the Library

Terry Lucas reported that the new officers appointed for two years were Ed Brennan as Chairperson, Laura Lomuscio as Vice Chairperson, Judith Lechmanski as Secretary, and Lisa Richland as Treasurer. Terry also reported the Friends have had a successful winter market and the best Turkey Plunge on record. This year's plunge had over 150 participants and took in approximately \$19,000.

Tom Hashagen suggested as the winter market was such a success, there may be an opportunity of extending the History Center Farmer's Market after its closing using library space.

Directors Report

Terry reported all is well. Jess has been arranging some great programs and Jocelyn will be starting a nonfiction book club this February.

Facilities

Don Dunning reported the gutters were cleaned. The front door is in the works and we should have an estimate soon.

Fundraising

Marianne Carey and Susan Binder reported they have been working on a fundraising concept with the Friends. June has been discussed as a potential date.

New Business

Slate of Incumbents

Archer Brown moved to approve the following uncontested slate of incumbents each for a three year term. Jo-Ann Robotti, Karyn Greenwald, Henry Fayne, Susan Binder, Tim Sheehan, Linda Kraus. Seconded by Tom Hashagen. The Board unanimously approved the slate.

Slate of Officers

Archer Brown made a motion to approve the following slate of officers for a one year term: President- Henry Fayne, Vice President- Jo-Ann Robotti, Treasurer-Don Regan Secretary-Linda Kraus. Motion seconded by Susan Binder. All in favor. Unanimously approved.

Goals and Objectives for the upcoming year

The board was asked to email goals and objectives to Henry and Terry prior discussion at the January 2024 meeting.

Resolution regarding Building Project Sub-committee

Terry Lucas and Don Dunning discussed the need for the presented resolution. All agreed to the Sub-committee of Henry Fayne, Don Dunning, Tim Sheehan, and Jo-Ann Robotti with the minor change that if the decisions of the sub-committee should be not be unanimous, the sub-committee would bring it to the board for further discussion. Susan Binder moved to accept the resolution regarding the Building Project Sub-committee with minor changes. Seconded by Karyn Greensburg. All in favor. Unanimously approved.

New Hire

Terry Lucas announced that Liz Larson had been hired for two shifts per week. She will be working as a circulation clerk. Susan Binder made a motion to approve the hire of Liz Larson. Seconded by Henry Fayne. All in favor. Unanimously approved.

Terry Lucas discussed the Bliss Moorehead Poetry Contest to be held this year on Friday April 26, 2024. The theme for this year's contest is **Hope and Grace**. This is the third year for the contest which is open to all East End poets. The \$1000 prize comes from the \$10,000 donation made by Mike Zisser in honor of his late wife.

Old Business

Expansion Update

Terry Lucas reported the upstairs design is just about set. In the next two weeks discussion will include the interior furnishings, tile, and carpet.

The mechanical engineers were here to look at the duct system.

Terry reached out to Noah at DASNY to see what information is needed to prepare for the bond issuance.

Terry stated the merger of the library lots was in the works.

Tim Sheehan said three bids from Civil Engineers are being reviewed.

Employee, Trustee and Friends Party

The party is scheduled at All Seasons Catering on Duvall Rd. for Saturday January 20, 2024 from 5-7pm after the annual meeting. Invitations have been emailed.

Don Dunning moved to adjourn the meeting.

Meeting adjourned at 5:50pm.

Respectfully Submitted,
Linda Kraus, Secretary