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**SHELTER ISLAND PUBLIC LIBRARY** *Serving the Shelter Island Community Since 1885*

**Shelter Island Public Library Society- DRAFT  
Board of Trustees Meeting  
November 14 , 2022  
Minutes of the Meeting**

Jo-Ann Robotti called the meeting to order at 5:01pm.

**Members Present:**

Henry Fayne, Archer Brown, Linda Kraus, Bonnie Berman Stockwell, Don Dunning, Jo-Ann Robotti, Phyllis Gates, Susan Binder, Tom Hashagen (partially), and Don Regan

**Also Attending:** Terry Lucas

**Excused:** Karyn Ginsberg Greenwald, Marie Bishko, Jody Geist

**Secretary's Report:**

Don Regan made a motion to approve the minutes of the meeting from October 17, 2022. Seconded by Phyllis Gates. Unanimously passed.

**Public Expression:**

None

**Correspondence:**

None

**Treasurer's Report:**

Don Regan delivered the treasurer's report. The previously distributed Warrant Report and Budget vs Actual Statements were reviewed and a few items

explained. Henry Fayne moved to approve the Treasurer's Report. Seconded by Bonnie Berman Stockwell. Unanimously passed.

Don Regan reported the finance committee would be scheduling a Zoom meeting with Jill Bobigan, our representative from UBS. In his discussion with Jill, Don reported a CD at 1.7% will be reaching maturity and it is prudent to roll over to a new CD at the new rate of 4.7%. Keeping the maturity of investments staggered makes sense.

### **Committee Reports (material not covered in the board packet):**

#### **Friends of the Library:**

Terry Lucas reported the Friends have given a grant to the Library for the Christmas Holiday Extravaganza. This will be held on December 9th. The Friends will hold a Winter Market on the same day with booths set up in the Library parking lot.

The Friends will also be purchasing a new Virtual Reality unit. The old unit was donated to the Shelter Island School for their use.

The Turkey Plunge is on for Saturday November 26, 2022 at 11am.

#### **Director's Report:**

Terry reported Brown Paper tickets have paid the Library for sums outstanding since 2019 with respect to the online Book and Author luncheon.

Terry reported she has been elected President of the Public Library Directors Association of Suffolk County for a two-year term. This organization supports lobbying efforts in Albany on behalf of libraries, the Library Legal Defense Fund, the Justice, Equity, Diversity and Inclusion (JEDI) Scholarship and the Sustainable Library Initiative. Phyllis suggested crafting a press release to make the community aware of this honor. It was suggested to wait for the press release from SCLS and work from that for the local media.

Terry showed the trustees a video of the Halloween Spooky Walk. The walk was very well attended with over 400 people enjoying it on just one day. Thanks were extended to Sara, Karen Brush and Mary Thienert for their extraordinary efforts.

**Planning Committee:**

Don Dunning reported he met with Park East to address the location of the proposed building so we can inform a neighbor.

**Facilities Committee:**

Don Dunning and Terry Lucas met with Town Engineer Joe Finora regarding the proposed shared wastewater disposal system. They discussed where the proposed new building would be located in relation to the system.

The Friday Night Dialogue on December 2, 2022 will be with Park East and Chris Sepp to present the initial plans for the proposed expansion. The board is encouraged to attend. E-vites will be sent to community members.

**New Business:**

Susan Binder made a motion to close the library for a Staff Development Day on Wednesday December 14, 2022. Seconded by Phyllis Gates. Unanimously passed.

Discussion occurred on the previously submitted SCLS Budget. The large numbers are in E-resource lending which is up 7%. Henry Fayne moved to approve the SCLS Budget. Seconded by Archer Brown. Unanimously passed.

Don Regan discussed board involvement with the school with regard to sharing our talents. For example, those with financial background could offer a discussion on financial literacy to the students. Susan Binder offered to speak to Jim Theinert whom she thinks hosts a Financial Club. Tom Hashagen stated Boces has a program in place to promote Financial Literacy to their students. He offered to obtain a syllabus.

Bonnie suggested offering the board opportunities to learn the resources that are available at the library, such as a Virtual Reality tutorial

**Old Business:**

The nominating committee is still looking for a new board member. At this time there has been no response to the Shelter Island Reporter article.

Three hours of Continuing Education will be required for all board members as of January 2023. The Robert Rules of Order program was recorded by SCLS and will be made available to the staff and the board. A program on Sexual Harassment will also be available. Terry and Archer will be attending a seminar on HR law in December.

**Adjournment:**

Henry Fayne made a motion to adjourn the meeting. Meeting adjourned at 5:48pm

Respectfully submitted:

Linda Kraus  
Secretary