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SHELTER ISLAND PUBLIC LIBRARY *Serving the Shelter Island Community Since 1885*

**Shelter Island Public Library Society
Board of Trustees Meeting
May 9, 2022
Minutes of the Meeting**

Jo-Ann Robotti called the meeting to order at 7:02 pm. Jo-Ann informed the members that this May meeting would be the last hybrid meeting. Beginning with the meeting on June 13, 2022, board meetings will be in person.

Members Present:

Jo-Ann Robotti, Henry Fayne, Archer Brown, Linda Kraus, Bonnie Berman Stockwell, Don Dunning, Don Regan and Tom Hashagen, in person. Marie Bishko, Susan Binder, and Karyn Ginsberg Greenwald via Zoom.

Also Attending: Terry Lucas in person

Excused: Jody Geist, Phyllis Gates

Secretary's Report:

Henry Fayne made a motion to approve the minutes of the meeting from April 11, 2022. Seconded by Tom Hashagen. Unanimously passed.

Treasurer's Report:

Don Regan delivered the treasurer's report. The previously distributed Warrant Report and Profit and Loss Statements were reviewed and a few items explained.

Jo-Ann Robotti stated the Bliss Moorehead Annual Poetry Grant program was a success. The family of Bliss Morehead has given \$10,000 over 10 years to fund the prize for the winner of the poetry contest and George Nemeth gave an

additional \$1,000. There were over 30 entries. This year JoAnn Kirland submitted the winning poem and received a check for \$1000.

Sara Garcia, the children's librarian, will be requesting an increase in the budget to update the children's book collection. Discussion followed. Terry stated she thinks the patrons for which our library provides services are equally composed of children and adults. With that in mind we are marketing to everyone. Bonnie Berman Stockwell made a motion to accept the Treasurer's Report. Seconded by Marie Bisko. Unanimously passed.

Committee Reports: (material not covered in board packet)

Friends of the Library:

Terry Lucas distributed a Friends of the Library enrollment brochure to all board members encouraging enrollment. Enrollment may also be done via the Library's web site with a link to the Friends' web page.

Director's Report:

Terry Lucas informed the board that Emma Leinhaas from the **Perlman Music Program** offered to arrange an interactive event for children called "Petting Zoo" where children are given the opportunity to touch and play different musical instruments. Also, Emma has tentatively scheduled a student concert at the library and Mr. Perlman may direct. These events will take place under the library tent during "Tent Week". Tentative date for the concert is July 27, 2022 with the rain date August 1, 2022.

Terry reported there will be a second vaccine clinic Thursday May 12, 2022. Patrons will call the Senior Center to register with Sara Mundy.

Special Events:

Discussion occurred regarding securing an author for the Book and Author Event.

Linda Kraus discussed moving the tennis tournament date to Saturday August 13, 2022. Moussa Drame is available to again help organize this event. Terry reported she did not see any conflicts to that date in relation to the library's schedule.

Planning Committee:

Karyn Ginsberg Greenwald reported the contract with BHC Architects has not been approved but hopefully will be completed by the June meeting. Karyn reported the “listening sessions” are going well and expressed the need to keep the press positive. Further discussion will be needed to form a Capital Campaign Committee.

New Business:

Don Dunning made a motion to approve the previously submitted amended by laws with the minor changes noted. Susan Binder seconded. Unanimously approved.

Karyn Ginsberg Greenwald reported the planning committee met with Park East Construction Company. The Planning Committee’s recommendation of hiring Park East was based on many factors including, the location of the Project Manager, the amount of the bid came in comparison to the other considered companies, and the regularity of site reviews. According to their proposal, the duration of Phase 2 would be based on 12 month duration but they will extend it to 15 months. Park East received very positive reviews and they are familiar with how libraries function.

Karyn Ginsberg Greenwald made a motion to hire Park East as the Construction Manager for our library’s building project. Seconded by Tom Hashagen. Unanimously approved.

Henry Fayne made a motion to set the budget date for Saturday October 8, 2022. Seconded by Bonnie Berman Stockwell. Unanimously approved.

Don Regan made a motion to move \$40,000 from the operating account into the Fund for the Future. Seconded by Henry Fayne. Unanimously approved

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Don Regan stated he would set up a Zoom call with Jill Bobbigan and the Finance Committee to review the library’s portfolio.

Old Business:

Tom Hashagen discussed the small space ads that will run in the Shelter Island Reporter in numerous editions this summer. The ads, themed “We Do That,” seek to inform the community of the many and diverse services available at our library outside of the traditional things. Susan Binder suggested the use of banners, signs, and the police’s electric sign to inform the community of the library’s services.

Adjournment into executive session at 8:09pm.

Jo-Ann Robotti reopened the meeting to the public at 8:20pm

Henry Fayne made a motion to approve the extension of the Shelter Island Library’s Director’s contract with terms as discussed in the Executive Session. Seconded by Archer Brown.
All in favor. Unanimously approved.

Meeting Adjournment:

Bonnie Berman Stockwell made a motion to adjourn the meeting at 8:22.
Unanimously approved.

Meeting adjourned at 8:22pm

Respectfully submitted,
Linda Kraus
Secretary